# **FACILITIES & EQUIPMENT**

8000

# **Ownership Policy**

8020

#### **Rationale**

Stichting AFNORTH International School Brunssum is owned by four nations and operates in a fifth nation. As such our structure is such that furnishings, equipment and supplies are owned by different entities. Clarifying ownership responsibility is the intent of this policy.

#### **Policy**

It is the policy of Stichting AFNORTH International School Brunssum that the entity which purchases furnishings, equipment or supplies has the responsibility to maintain, inventory, insure and eventually remove these items.

### **Guidelines**

- 1. Stichting AFNORTH International School shall inventory and maintain directorate equipment and furnishings.
- 2. National sections shall inventory and maintain all nationally purchased equipment and furnishings.
- 3. Items purchased by a national office requiring adaptations to the facility such as electrical rewiring, water adaptations, network connections, or physical changes to the facility require communication with and permission from the Directorate.
- 4. In the event of the school being dissolved, items of equipment brought into the school by any of the contracting parties shall remain the property of the contracting party which provided them and shall be returned to that contracting party.

## **Review**

This policy will be reviewed in accordance with Policy 1020 Policy Development and Review.

<u>Cross Reference</u> 8040 Insurance Policy <u>Date Approved</u> 8 November 2011 <u>Legal Reference</u> Statutes, Article 26 BOG 2006