

Rationale

The use of technology continues to evolve. Telephones in classrooms, personal communication devices, and internet are all part of our current reality. The Internet is recognized as a powerful learning tool that allows users to access a wide range of global information and communicate worldwide.

Policy

It is the policy of AFNORTH International School that the use of information technology is supported as a productivity enhancement tool for students and staff.

It is the policy of AFNORTH International School that all use of AFNORTH International School equipment, including national and directorate owned equipment, shall support education for classroom activities, professional or career development, or school administrative duties.

It is the policy of AFNORTH International School that personal electronic devices are not to be used during class. Their usage in school is forbidden for students from Kindergarten/IY1 up to M1/Grade 5 between 8:30 and 15:30 hours. The section heads are eligible to extend this rule up to grade 12.

Individual exceptions to the policy are possible at the discretion of a section head and if applicable administrator or the director.

Guidelines

1. Information technology systems and all data and messages generated on or handled by AFNORTH equipment are considered the property of AFNORTH International School's owning nations, and are not the property of the users of the information technology.
2. Staff and students shall complete and adhere to user agreement protocols put in place by the Information Technology regulations of the American Department of Defense Dependent Schools Europe.
3. Use of technology including telephones shall be controlled in the school.
4. Principals and supervisors (or designates) are responsible for ensuring that employees, students and other users are familiar with the school protocols regarding use of information/communication use.
5. Employee and student privacy does not extend to use of the school internet system. No person using such resources should expect privacy in their communications.

Review

This policy shall be reviewed in accordance with Policy Development and Review Policy 1020.

Cross Reference
Memorandum of Agreement
Between Department of Defense
Dependents School Europe and
AFNORTH International School,
Brunssum May, 2015
Staff Handbook

Date Approved
6 May 2014

Legal Reference
BOG 1987, 1991, 1993, 2010,
2011

SCHOOL OPERATIONS **5000**

Information Communication Technology Use Policy **5070**
