

**Rationale**

AFNORTH International School Brunssum is a closed campus facility. Entry onto the campus is controlled by security guards and cameras. It is important that all people entering be legitimate entrants to our campus.

**Policy**

It is the policy of AFNORTH International School Brunssum that all staff and students be issued a school identification card. Parents and visitors with NATO or military identification may be admitted when on school business. Non-NATO or non-military identification holders are to register with security leaving their personal official (driver licence, national identity card or passport) picture identification with the guards.

**Guidelines**

1. Students from IY1 to M1, and deutscher Kindergarten, Klasse 1 to Klasse 5 shall be issued identification cards without a student picture.
2. Students from grade 6 – Klasse 6 and higher shall be issued identification cards with a picture.
3. All staff working at AFNORTH International School Brunssum shall be issued picture identification cards.
4. Security guards shall screen all people entering the campus, verifying visitors with the appropriate office.

**Review**

This policy shall be reviewed in accordance with Policy Development and Review Policy 1020.

Cross Reference

Date Approved  
13 May 2015

Legal Reference  
BOG April 1991, November 1999,  
October 2001, January 2002, May  
2002, November 2002, May 2006,  
May 2008, November 2008,  
November 2011